

**Town-Owned Property Management Board
Georgetown, Maine
Minutes of Meeting—February 16, 2010**

The Town-Owned Property Management Board (“TOPMB” or the “Board”) met at the Town Office at 4:00 pm. Present were Board members: Myrick Freeman, Chairman; Bruce Blessington; and Bronwen Tudor; and Town Surveyor John Wood.

I. Minutes of January 15 were approved as presented.

II. Town Woodlot

The Board discussed with Mr. Wood his report dated November 2009 which suggests the Town does not hold title to the property known as the Town Woodlot. It was noted that if the Town does not own it, someone should be paying taxes on it. Mr. Freeman suggested the Town might either: assert its claim to the land by legal advertisement and see if someone comes forward to claim and pay the back taxes on it; or sell the property with a Quit Claim deed to whatever rights the Town may hold. Mr. Wood suggested that limited additional title research might identify the probable owner and Mr. Blessington moved to authorize up to \$500 to hire Sally Davis to perform that service. It was so voted. Mr. Wood will convey the report and the Board’s decision to Ms. Davis.

III. Bills approved for payment:

- Dale Savoie, 2 invoices for plowing wharf and parking lot \$450.00
- Terry Ross for replacement of North ladder at wharf 968.00

IV. Budget Status

- Mr. Blessington will circulate to the Board an interim document showing budgeted and actual amounts to date in the 2009-2010 budget and will take a first cut at the 2010-2011 budget based on current data and the strategic plan for wharf maintenance and stabilization.
- Mr. Freeman noted that a recent memo from the Selectmen requires all committees to provide a definition of any Reserve Funds they administer. The Board will need to define three such funds: Wharf; Parking Lot; and Todd’s Landing.

III. Wharf Maintenance

- The estimate from Larry Paul for maintenance on the recreational floats seems high and includes steam washing which has already been paid for. Mr. Blessington will follow up.
- Mr. Blessington reported that someone apparently backed a truck into the new guardrail at the commercial gangway causing an estimated \$350 of damage. Although it was suggested the damage might have been caused by extremely high tides working against the chain and pushing the ramp up into the rail, Mr. Blessington noted bright yellow paint scratches on the damaged rail which he believes indicate it was caused by impact, possibly by a snow plow.
- It was moved, seconded and voted to authorize Mr. Blessington to engage Jack Williams to make the necessary repairs.

VI. User Fees

- There was discussion of the policies in place regarding commercial user fees and how they should apply to out of town fishermen who borrow a resident's mooring by permission and sell shrimp to Five Islands Lobster Company. It was agreed that the TOPMB Ordinance permits this kind of transaction without imposing a user fee.
- Mr. Blessington turned over to Ms. Tudor the computerized data for processing invoices for 2010 calendar year user fees. He will also provide a sample cover letter by email.
- Mr. Freeman will order decals for the skiffs and will check with Cathy Collins to find out who has already paid the recreational fee.

VII. Old Business

- It was moved, seconded and voted to approve Mr. Freeman's draft of a memo to the Selectmen requesting time on the agenda to discuss the role of the Harbor Master in enforcing TOPMB regulations.
- There has been no activity on ramp repairs at Todd's Landing.
- Mr. Freeman has not yet had a revised contract letter from Wyman-Simpson but will follow-up again.

The meeting was adjourned at 5:30 pm.

Next meeting: 4 pm March 23 at the Town Office conference room.

Respectfully submitted,
Bronwen Tudor, Secretary